



## JUDICIAL SERVICE COMMISSION

### VACANCIES ANNOUNCEMENT

The Judicial Service Commission (JSC) is a corporate body established under **Article 171 of the Constitution of Kenya, 2010**, with the mandate of promoting and facilitating the independence and accountability of the Judiciary and the efficient, effective, and transparent administration of justice.

The Commission invites applications from suitable candidates to fill the position of **Adhoc Member, Political Parties Disputes Tribunal- Non-Advocate**.

### ADHOC MEMBER POLITICAL PARTIES DISPUTES TRIBUNAL– (NON-ADVOCATE) NINE (9) POSTS

Job Reference Number: V/No. 20/ 2026

### *Job Requirements: Academic and Professional Qualifications:*

Pursuant to **Section 39A (1)(b) of the Political Parties Act, No.11 of 2011**, a person to be appointed as an Adhoc Member of the Political Parties Disputes Tribunal- **Non- Advocate** must possess the following qualifications.

- i. Hold a Bachelor of degree in any of the following disciplines governance, administrative, social, political, economic from a recognized university or equivalent qualifications.
- ii. Demonstrate proven experience and a strong track record in governance, administration, and social, political, or economic affairs.
- iii. Must not be a public officer or holds office in a political party.
- iv. Qualification and experience in alternative dispute resolution will be an added advantage.
- v. Meet the requirements of Chapter Six of the Constitution on leadership and integrity.

### ***Job Core Competencies:***

- i. High degree of professional competence
- ii. Good oral & written communication skills
- iii. Good temperament
- iv. Good judgement in both legal and life experience
- v. Commitment to public and community service

### **Tenure of Office**

Under **Section 39A (2) of the Political Parties Act, No. 11 of 2011**, the tenure of office for Adhoc Members shall not exceed **one (1) year**, and they shall serve on a **part-time** basis.

### **Remuneration:**

The Adhoc members shall be paid such emoluments or allowances at rates determined by the Judicial Service Commission in consultation with the Salaries and Remuneration Commission.

### **HOW TO APPLY**

Interested and qualified persons are requested to make their applications by filling out an **Online Application** for Employment Form available at the JSC jobs portal: **<https://jsc.go.ke/jobs-2/>**. Applicants should upload soft copies of the following documents to the online application: -

- (a) A letter of application.
- (b) A detailed and updated curriculum vitae, to include background information such as community service, financial discipline, pro bono activity (if any), involvement as a party in litigation and involvement in political activity including financial contribution to political parties (if any) and criminal record, professional engagement, three (3) professional references and two (2) character references who can verify and comment on the applicant's past and present employment;
- (c) Names of three (3) professional references and two (2) character references who can verify and comment about the applicant's past and present employment or engagement.

- (d) professional certificates, testimonials, and academic transcripts, Certificate of Admission to the roll of advocate (where applicable)
- (e) Applicant's recent colored passport-size photograph
- (f) **Five (5) sample writings**, which may include but not limited to scholarly writings or any professional publications that the applicant has authored;
- (g) The applications must reach the Commission **NOT LATER THAN 12<sup>TH</sup> JUNE 2026 AT 5.00 PM.**

#### **PLEASE NOTE**

1. Only shortlisted and successful candidates will be contacted.
2. Canvassing in any form will lead to automatic disqualification.
3. Successful candidates will be required to submit valid copies of clearance certificates from the following bodies: -
  - Kenya Revenue Authority,
  - Higher Education Loans Board,
  - Directorate of Criminal Investigation,
  - Ethics and Anti-Corruption Commission,
  - a recognized Credit Reference Bureau, and
  - Clearance from the relevant professional body.
4. The Judicial Service Commission is committed to implementing the provision of Article 232 of the Constitution on fair competition and merit, representation of Kenya's diverse communities, and affording equal employment opportunities to men, women, members of all ethnic groups, and persons with disabilities.
5. Shortlisted candidates shall be required to produce originals of their National Identity card, academic and professional certificates, and transcripts during the interview.
6. It is a criminal offense to present fake documents or false information.

***THE JUDICIAL SERVICE COMMISSION IS AN EQUAL-  
OPPORTUNITY EMPLOYER. PLEASE NOTE THAT JSC  
RECRUITMENT SERVICES ARE FREE OF CHARGE***

THE SECRETARY,  
JUDICIAL SERVICE COMMISSION,

P.O. BOX 40048 – 00100 NAIROBI,

Telephone: +254 20-2739180

E-mail: [recruitment@jsc.go.ke](mailto:recruitment@jsc.go.ke)

CBK Pension Towers, 13<sup>th</sup> Floor.

Harambee Avenue, Nairobi