



JUDICIAL SERVICE COMMISSION

VACANCY ANNOUNCEMENT

The Judicial Service Commission (JSC) is established under **Article 171 of the Constitution of Kenya, 2010**, with the mandate of promoting and facilitating the independence and accountability of the Judiciary and the efficient, effective, and transparent administration of justice.

The Commission invites applications from suitable candidates to fill the following vacancy in the Co-operative Tribunal.

POSITION: MEMBER SUGAR ARBITRATION TRIBUNAL

Job Reference Number: V/NO.22 /2025

Number of Posts: Four (4)

Terms of Service: Three (3) years part-time contract (renewable once)

Remuneration: As determined by the JSC in consultation with the Salaries and Remuneration Commission

Job Purpose:

To arbitrate Tribunal matters as stipulated in the Sugar Act 25 No. 11 of 2024.

Reporting Responsibilities

The job holder is responsible to the Hon. Chairperson of the Tribunal.

Area of Deployment:

The successful candidates will be posted in the designated office of the Tribunal.

Job Requirements: Academic and Professional Qualifications:

For appointment to the position of **Member, Sugar Arbitration Tribunal**, a candidate must meet the following minimum requirements;

- a) Relevant Degree Certificate from a recognized university;
- b) Have expert knowledge in economics, trade, law, agriculture, research and engineering; with at least five years' experience in arbitration;
- c) Be a member of a relevant professional body and in good standing; and
- d) Be of high moral character, integrity and impartiality, in line with Chapter Six (6) of the Constitution.
- e) Should not be a Public Servant or take active part in the activities of a Political Party.

Job Core Competencies:

- i. Professional Competence;
- ii. Excellent Administrative and Management Skills;
- iii. Excellent Communication skills
- iv. Good Temperament and Interpersonal skills
- v. Good Judgmental Skills; and
- vi. Commitment to Public and Community Life

HOW TO APPLY

Interested and qualified persons are requested to make their applications by filling an **Online Application** for Employment Form available at the JSC jobs portal: **<https://jsc.go.ke/jobs-2/>**.

Applicants should upload soft copies of the following documents to the online application:

- (a) A letter of application.
- (b) A detailed and updated curriculum vitae, to include background information such as community service, financial discipline, pro bono activity (if any), involvement as a party in litigation and involvement in political activity including financial contribution to political party parties (if any) and criminal record, professional engagement, three

- (3) professional references and two (2) character references who can verify and comment on the applicant's past and present employment;
- (c) Names of three (3) professional references and two (2) character references who can verify and comment about the applicant's past and present employment or engagement;
- (d) Copies of Testimonials, National ID/ passport, professional certificates, and academic transcripts
- (e) Current practicing certificate (where applicable).
- (f) Applicant's recent colored passport-size photograph and
- (g) **Five (5) sample writings** which may include but not limited to scholarly writings or any professional publications that the applicant has authored.

The applications must reach the Commission **NOT LATER THAN 25TH JULY 2025 AT 5.00PM**

NOTES:

1. Only shortlisted and successful candidates will be contacted.
2. Canvassing in any form will lead to automatic disqualification.
3. Successful candidates will be required to submit valid copies of clearance certificates from the following bodies: -
 - Kenya Revenue Authority,
 - Higher Education Loans Board,
 - Directorate of Criminal Investigation,
 - Ethics and Anti-Corruption Commission,
 - a recognized Credit Reference Bureau, and
 - Certificate of Good Standing from Law Society of Kenya.
 - Clearance from relevant professional body.
4. The Judicial Service Commission is committed to implementing the provision of Article 232 of the Constitution on fair competition and merit, representation of Kenya's diverse communities and affording equal employment opportunities to men, women, members of all ethnic groups and persons with disabilities.

5. Shortlisted candidates shall be required to produce originals of their National Identity card, academic and professional certificates and transcripts, Certificate of Admission to roll of advocate during interview.
6. The Commission will verify certificates submitted with respective institutions. It is observed that it is a criminal offense to present fake documents or false information

The Judicial Service Commission is an Equal Opportunity Employer and selects candidates on merit through fair and open competition from the widest range of eligible candidates.

PLEASE NOTE THAT JSC RECRUITMENT SERVICES ARE FREE OF CHARGE

THE SECRETARY,
JUDICIAL SERVICE COMMISSION,
P.O. BOX 40048 – 00100 NAIROBI,
Telephone: +254 20-2739180
E-mail: recruitment@jsc.go.ke
CBK Pension Towers, 13th Floor.
Harambee Avenue, Nairobi